

## Aspire COVID-19 Masking and Precautions Policy – Revisited January 12, 2022

1. **All employees must remain masked at work using an N95, KN95, or KF94 mask supplied by Aspire, regardless of setting.** Cloth masks and surgical masks may not be used. You must practice social distancing of at least 6 feet unless your immediate task requires you to be closer to others. If a mask must be removed for eating or drinking, the employee must distance from others and put the mask back on between bites/sips. Employees working after exposure or while COVID-positive may not remove their masks when others are present.
2. **Screening before entry:** All Aspire employees, individuals receiving support, and visitors are expected to self-monitor and screen before entering an office or program. If you are an essential worker, follow the [Work Restriction Policy](#). Anyone with the ability to work from home who is also experiencing COVID-19 symptoms, or exposed to someone with known COVID-19, or waiting for the results of a COVID test given because of symptoms or possible exposure, may not enter an Aspire office or program.
3. **Meetings:** Whenever possible, meetings will occur virtually. If you must meet in person, follow all masking and mitigation procedures.
4. **ALL Academy and School Consultation:** Employees remain within the district's expectations, which currently state that all employees in school settings must remain masked at all times. While the state of New Hampshire is not mandating masking in schools, Aspire employees working in NH school settings must remain masked.
5. **At external job sites:** Aspire employees and supported people must follow Aspire policies. If the employer has additional requirements, those must be followed as well.
6. **Visitors to homes and programs:** All visitors must be screened before visiting a residential setting. Visitors must wear masks and social distance while present in the home or program.
7. **Permanency/foster care/in-home behavioral supports: (children)** Employees will follow guidance as indicated above.
8. **Shared Living Residences: (adults)** Employees will follow guidance as indicate above.
9. **Universal strategies:** All members of the Aspire community will continue to practice good hand hygiene, social distance, avoid crowds, and increase ventilation as much as possible.